

# MINUTES

## BOARD OF DIRECTORS EDISON-BETHUNE CHARTER ACADEMY

1616 S Fruit Ave, Fresno, CA 93706

December 18, 2014

5:30pm

### INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Edison-Bethune Charter Academy (“EBCA”) welcomes your participation at the EBCA Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the EBCA in public. Your participation assures us of continuing community interest in our EBCA. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 1616 S Fruit Ave, Fresno, CA 93706.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, the Edison-Bethune Charter Academy may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Executive Director’s office.*

**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting was called to order by the Board Chair at 5:30 pm.

**B. ROLL CALL**

	Present	Absent
Frances Davis	<u>X</u>	_____
Gretchen Saldana	<u>X</u>	_____
Jamie Gearon	<u>X</u>	_____
Tony Smith	<u>X</u>	_____
Sonny Uwaoma	<u>X</u>	_____
Gloria Smith	<u>X</u>	_____

**C. FLAG SALUTE Led by Frances Davis**

**D. ADOPTION OF AGENDA**

Frances ask for motion to approve minutes...Tony makes motion to approve minutes...Gloria seconds the motion...request for discussion-none needed  
Vote FD-Yes GS-Yes JG-Yes TS-Yes SU-Yes GS-Yes Motion Carried

**E. APPROVAL OF MINUTES OF BOARD MEETING OF NOVEMBER 20, 2014.**

Frances asks for approval of minutes from November 20, 2014. Tony makes motion to approved minutes as presented...Gloria seconds the motion, No discussion needed. Vote FD-Yes GS-Yes JG-Yes TS-Yes SU-Yes GS-Yes Motion Carried

**II. COMMUNICATIONS - No communication requested**

- A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

The Board may not have complete information available to answer questions and may refer specific concerns to the Executive Director for attention. The Board requests that any person wishing to make complaints against District employees file the appropriate complaint form prior to this meeting. Speakers are cautioned that under California law, no person is immune from liability for making

intentionally false or defamatory comments regarding any person simply because these comments are made at a public meeting.

B. For Information: Executive Director's Report

This is a presentation of information which has occurred since the previous Board meeting. No action will be taken as the report is purely for informational purposes. Report was skipped at this meeting

III. CLOSED SESSION - No closed session requested

A. ANNOUNCEMENT OF REASONS FOR CLOSED SESSION.

Prior to entering closed session, the Board will publicly announce the items to be covered in closed session.

B. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9 (1 case)

IV. PUBLIC SESSION - No closed session requested

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at \_\_\_\_.

**PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION** (includes the vote or abstention of every member present).

V. ITEMS SCHEDULED FOR ACTION

A. Approval of Supplemental Educational Services Contracts

Susan presented SES criteria and process to select SES providers we have about 45,000 to spend from Title I. We met with vendors attending required meeting. We sent letters to all parents. Our target group is students with a D or an F at the end of the first quarter. 3<sup>rd</sup> grade will be given priority. We can serve approximately 42 students. Sonny asked if we can assign more. Susan Yes we can but we are meeting the law requirement. Garcia added we cannot be accountable for what providers are doing with are students. We have provided tutoring by our own teachers to failing students during second quarter. EBCA will be looking to requirements to become EBCA providers for SES. List of 8 SES providers have submitted proper paper work. Frances asked if FUSD has SES. Susan shared, no. Parents choose vendors not EBCA was clarified by Susan. Mr. Garcia will select students using D and F list until required slots are filled. Selected vendors will submit invoices to be paid for the services rendered to our students.

Frances ask for motion for approval of SES contracts. Motion made by Gloria... Second by Tony no discussion needed. Vote FD-Yes GS-Yes JG-Yes TS-Yes SU-Yes GS-Yes Motion Carried

B. Approval of the Prop 39 Contract with Highlands Energy

Highland is the only company that attended required meeting. We followed requirement to be legitimate using proper procedures for vendors. \$100,000 grant. Highland is only viable company.

Frances asks for motion to approve Prop 39 Contract with Highland Energy. Motion made by Tony... Second Jaime. No discussion needed... Vote FD-Yes GS-Yes JG-Yes TS-Yes SU-Yes GS-Yes Motion Carried

C. Approval of the 2013-14 Audit Report

July 1 2013 to June 2014 keep in mind we were still under Edison Learning. Next Year it will be different because it will be EBCA. Gretchen asked about letter with no findings. Page 6 Susan explained what it cost us for loan. \$61,017 in federal and state programs we will get back from Edison Learning. Part of revenue is ours part is Edison Learning because of the timing of our transition. Susan explains Note. 5 page 14 explaining \*note \$ 33.256 Due from FCOE for ASP personnel cost reimbursement.

Frances asks for motion for approval of 2013-14 Audit Report. Motion made by Gretchen Second by Tony. No further discussion. Vote FD-Yes GS-Yes JG-Yes TS-Yes SU-Yes GS-Yes Motion Carried

D. Approval of the Monthly Financial Report from DMS

Same Information Karl Yoder went over last meeting but using state format as of October 31, 2014. Audit goes to FCOE first and County sends to the State. Voting on warrant register and financial report together. Susan ask for approval of reports as presented.

Frances asks for motion to approved warrant register and financial reports. Jaime makes motion to approve...second made by Tony. No further discussion needed... Vote FD-Yes GS-Yes JG-Yes TS-Yes SU-Yes GS-Yes Motion Carried

E. Approval of the 4<sup>th</sup> Grade Field Trip – Missions

Presented by 3rd grade teacher Charla Pierson. Explains proposal as presented in handout with total projected cost. Chaperones will sign our waiver that was board approval. Teacher plus 3 chaperones per class for a total of 12 chaperones. Culmination will be building mission and

Frances ask for approval of 4<sup>th</sup> grade trip to San Juan Bautista Mission. Motion made by Tony...Second by Sonny...No further discussion... Vote FD-Yes GS-Yes JG-Yes TS-Yes SU-Yes GS-Yes Motion Carried

F. Approval of Cheer Field Trips through After School Program

Ruby Espitia Cheer coach presented to board cheer events attended in the past prior to becoming our own entity to ask what will be allowed under new EBCA entity. Mr. Garcia cautioned board that we must be careful of any liability with all approved trips in state or out of state. Ruby states they would like to go to Nationals in Las Vegas. Parents were responsible for car pools for those that could not go with their parents. This would be an out of state and overnight trip. Ruby mentioned there was one other competition in southern California that is overnight. Therefore, requesting Board approval. Age group is K-6 Competition group. Fundraising is done by parents. Discussion by board around liability concerns for EBCA overnight and out of state. Mr. Garcia stated for the record that he does not recommend any out of state travel but it is the board decision. Susan stated she does not recommend any out of state travel because of liability for EBCA. Ultimately, it is the board discretion. Sonny asked how Mr. Garcia felt if it were football. Mr. Garcia says doesn't matter the sport or academic competition his recommendation would be the same. Jaime discussed concerned of being a paid employee organizing the logistic to the travel competition. Sonny noted they do have a good track record. Both trips proposed are overnight. Frances suggest we table as this because of liability concerns. We want to encourage program since we have been successful with the program. We discussed non-affiliation from EBCA. We will research more and table item for now. Board recognizes accomplishments of team in the past and not interested in putting a kibosh to program. Asked Ruby to see how other teams do it to go to Las Vegas. Susan and Mr. Garcia will check with legal for their advice to EBCA

G. Approval of the Instructional Aide Resignation and the Hiring of a new Instructional Aide for Transitional Kinder

Irma Calvillo resigns Instructional Aide position effective December17, 2014

Recommendation is to hire Instructional Aide Nancy Rubio effective January 12,2015

Frances asks for motion to approve resignation and hiring as presented. Motion made by Tony... Second by Gretchen... No further discussion needed... Vote FD-Yes GS-Yes JG-Yes TS-Yes SU-Yes GS-Yes Motion Carried

**VI. ITEMS SCHEDULED FOR DISCUSSION**

Susan asked board for direction on how they wanted board packets? Google shared point was suggested. Gary Chalis is an interested board member that will try to attend next meeting in January 22, 2015.

**VII. ADJOURNMENT - Frances ask for motion to adjourn... motion By Sonny, Second by Tony no discussion... Vote FD-Yes GS-Yes JG-Yes TS-Yes SU-Yes GS-Yes Motion Carried**

The meeting was adjourned at 7:06 pm.

**VIII. NEXT MEETING: JANUARY 22, 2015**