

**MINUTES
REGULAR MEETING**

**BOARD OF DIRECTORS
EDISON-BETHUNE CHARTER ACADEMY**

1616 S Fruit Ave, Fresno, CA 93706

November 19, 2015

5:30pm

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Edison-Bethune Charter Academy (“EBCA”) welcomes your participation at the EBCA Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the EBCA in public. Your participation assures us of continuing community interest in our EBCA. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 1616 S Fruit Ave, Fresno, CA 93706.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the Edison-Bethune Charter Academy may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Executive Director’s office in person or by calling (559) 457-2530. Please contact EBCA at least forty-eight (48) hours prior to a regular meeting or as early as possible prior to a special meeting to allow EBCA sufficient time to arrange for the provision of such auxiliary aids and services.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board Chair at 5:31 pm

B. ROLL CALL

	Present	Absent
Frances Davis	<u> X </u>	<u> </u>
Gretchen Saldana	<u> </u>	<u> X </u>
Jamie Gearon	<u> X </u>	<u> </u>
Tony Smith	<u> X </u>	<u> </u>
Sonny Uwaoma	<u> </u>	<u> X </u>
Gloria Smith	<u> X </u>	<u> </u>
Rolinda Golden	<u> </u>	<u> X </u>

C. FLAG SALUTE

D. ADOPTION OF AGENDA

Frances asks for motion to approve Agenda... Tony makes motion to approve agenda...Jamie seconds the motion...request for discussion-none needed
Vote FD-Yes GSM-Yes JG-Yes TS-Yes SU-Absent GS-Absent RG-Absent Motion Carried

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken due to California’s public meeting laws. However, the Board may give direction to staff following a presentation.

The Board may not have complete information available to answer questions and may refer specific concerns to the Executive Director for attention. The Board requests that any person wishing to make complaints against EBCA or EBCA employees file the appropriate complaint form prior to this meeting. We appreciate your input and EBCA will respond to your complaint in accordance with our complaint policies and procedures. NONE

B. For Information:

This is a presentation of information which has occurred since the previous Board meeting. No action will be taken as the report is purely for informational purposes.

Report from Executive Director/Principal – Mr. Garcia

The Executive Director will update the Board on current events on campus, including but not limited to our Red Ribbon Week, Coffee with the Principal-Wildcat Forum, and Administrative Employee of the Year Ceremony. Mr. Garcia reported that he has held two “coffee with the Principal” meetings and have been productive. It is a setting for parents to bring concerns, suggestions, and hopefully praise. Red Ribbon week was successful with many community members involved to share the same message, “Say No to Drugs”. Employee of the year 11/20/15 at 7:00 pm. We will also have an active intruder on campus presentation by Fresno County Sheriff Department on 12/2/15.

Report from Curriculum and Instruction Director – Mr. Sprattling

The Curriculum and Instruction Director will update the Board regarding student assessments and curriculum. Mr. Sprattling reports that performance tasks are being completed this week. On 12/4/15, group of teachers will be attending English Language Arts curriculum showcase to review state adopted curriculum.

Report from Truancy Mediation Liaison – Mr. Solis

The Truancy Mediation Liaison will update the Board regarding student attendance and discipline. Mr. Solis reports that we had a visit from Congressman Costa to EBCA. During the visit they took some pictures that will be showcased at Whitehouse. We continue to meet with Parents that have students with chronic absences and making home visits. We will be starting a student recognition rewards program at EBCA. It has had a positive impact on our attendance rate. Attendance sponsors have been visiting their classrooms. We had one student suspended this month. Mr. Garcia and I have been implementing discipline that restores strategies to help students and teachers find solutions.

III. CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- A. Approval of Minutes of Board Meeting of October 22, 2015
- B. Approval of Warrant Report for October

Frances asks for motion to approve Consent Agenda... Tony makes motion to approve consent agenda...Gloria seconds the motion...request for discussion-none needed
Vote FD-Yes GSM-Yes JG-Yes TS-Yes SU-Absent GS-Absent RG-Absent Motion Carried

IV. ITEMS SCHEDULED FOR ACTION

A. Approval of Complaint Policies

- a. Uniform Complaint Policy
- b. General Complaint Policy
- c. Anti-Bullying Policy (Student Policy)
- d. Policy Against Unlawful Harassment (Student and Employee)
- e. Whistleblower Complaint Policy (Employee)

Complaint policies a .through e. were tabled from last meeting for second reading to give all board members more time to read and review. Frances ask if all had a chance to read policies and asks for questions.

Frances asks for motion to approve Complaint Policies as listed above Item A. a., b., c., d., and e. Tony makes motion to approve Complaint Policies as listed Item A a., b., c., d., and e. ...Gloria seconds the motion...request for discussion-none needed

Vote FD-Yes GSM-Yes JG-Yes TS-Yes SU-Absent GS-Absent RG-Absent Motion Carried

B. Approval of purchase of new server – provided 3 quotes

Paul explains reason why we need to purchase a server. Current one bought in 2008 and if it goes out we have no back up. Time to replace existing one. Paul Lek recommends Zones quote.

Frances asks for motion to approve Quote from Zones... Tony makes motion to approve Quote from Zones for new server...Jamie seconds the motion...request for discussion-none needed

Vote FD-Yes GSM-Yes JG-Yes TS-Yes SU-Absent GS-Absent RG-Absent Motion Carried

C. Approval of Pay During Leave Policy

D. Approval of Catastrophic Leave Policy

Both Items C. and D. are discussed together and will be voted on with one vote. Susan explains differential pay structure during leave. Board discusses and chooses 12 weeks of differential pay. After 12 weeks employee can choose to pay COBRA cost or Pay entire employee contribution for insurance premium. Susan explains there are parameters with in the policy. Employee can donate no more than 5 days and the receiver of the donation cannot get more than 40 Days.

Frances asks for motion to approve Pay during Leave Policy and Catastrophic Leave Policy as presented... Jamie makes motion to approve Items C – Pay during Leave policy and D – Catastrophic Leave Policy as presented...Tony seconds the motion...request for discussion-none needed

Vote FD-Yes GSM-Yes JG-Yes TS-Yes SU-Absent GS-Absent RG-Absent Motion Carried

- E. Year to Date Financial Report thru October 2015
 Susan shares financial report prepared by DMS explains that we are doing well and demonstrate sufficient cash flow to pay our debt. State paying on time which has been a benefit to our finances. Also shared state comparison and it was noted the EBCA pays more in to health coverage than state average. This is not a surprise as we are aware.
 Frances asks for motion to approve Year to date financial report thru October 2015 as presented... Tony makes motion to approve Year to Date financial report thru October 2015...Jamie seconds the motion...request for discussion-none needed
Vote FD-Yes GSM-Yes JG-Yes TS-Yes SU-Absent GS-Absent RG-Absent Motion Carried
- F. MOU for Fresno County Office of Education – SELPA Change
 G. Charter Petition – Material Revision for SELPA Change
 Items F and G were discussed together as they pertain to the request to FCOE for join their SELPA as we will be terminating services with FUSD for the next school year 2016-17.
 Frances asks for motion to approve Items F and G as presented... Jamie makes motion to approve Items F and G regarding MOU and Material revision to FCOE...Tony seconds the motion...request for discussion-none needed
Vote FD-Yes GSM-Yes JG-Yes TS-Yes SU-Absent GS-Absent RG-Absent Motion Carried
- H. Resignation of Rolinda Golden
 Letter of resignation as submitted by Rolinda Golden was read by Frances. Frances also shared that that she reached out to Rolinda to see if she would reconsider her decision and remain on the board. Rolinda never responded.
 Frances asks for motion to approve the resignation of Rolinda Golden... Tony makes motion to approve Resignation of Rolinda Golden...Jaime seconds the motion...request for discussion-none needed
Vote FD-Yes GSM-Yes JG-Yes TS-Yes SU-Absent GS-Absent RG-Absent Motion Carried

V. ITEMS SCHEDULED FOR DISCUSSION

- A. None

VI. ADJOURNMENT

The meeting was adjourned at 6:45.

Motion made by Tony to adjourn Frances seconds the motion.

Vote FD-Yes GSM-Yes JG-Yes TS-Yes SU-Absent GS-Absent... Motion Carried

VII. NEXT MEETING: December 17, 2015